



Edition 76: 5 February 2021

From the Principal

Term 1 Week 2



Welcome back everyone! Welcome to our new students and their families as well. May you have a long and happy educational journey with our wonderful school. Another exciting year lays head of us full of exciting educational experiences and learning opportunities for all of our students. 2020 was full of stops and starts and we have had a few ruffles recently too. We are very aware that we all still need to be very mindful of COVID 19 restrictions, protocols and safety requirements and we will continually update you of any changes the school is required to make in line with the Department of Education. The new innovative changes to the way we do business here at Woy Woy Public School

we put in place in 2020 are in place for this year as well. We have already seen advantages to our different way of covering the required curriculum and how it has improved student learning engagement.

We have taken on board our student voices and extended the lunch time break and adjusted required learning time around this. An innovation of playing first and eating second is being trialled at present. Our teachers have for years noted that many children rush through their food when eating lunch in order to get to the playground sooner, often leaving much of their food uneaten. Research indicates that when children play before eating their lunch, there is less food waste and higher consumption of fruit and vegetables. Schools who have trialled similar arrangements to ours – children go straight out to play when the lunch bell rings and then eat with their teachers and classmates at the end of lunch – have reported fewer students feeling ill at the end of lunch (having run around on a full stomach). Students at schools who've adopted this approach indicate that they feel like they have more time to eat and they don't have to rush because they're so keen to get out and play. We're hoping to see similar benefits here at WWPS and perhaps even increased levels of concentration and engagement in the middle and latter stages of the school day. We will monitor this and take feedback from members of the school community as to whether this will be adopted as the norm.

2021 School Structure

Attached for you is the school structure for 2021. Mr Dan Betts will share the Principal role in 2021 working in the Principal role on Mondays and Fridays. Mrs Michelle Williams will continue in the position of Student Wellbeing Assistant Principal off class. She will be available to discuss student wellbeing and inappropriate behaviour concerns with parents and carer's as part of this role. Mr Dan Betts as well as working as Principal for two days will become the Deputy Principal/ Curriculum Leader for our school for the other 3 days a week – off class. His role will be to work through continued consultation with the school community to formulate and finalise our school plan for 2021 – 2024.

Mr Betts will also support teachers through professional learning and development to strengthen classroom teaching and management thus enhancing educational outcomes for all our students. **Mr Greg Curran** will be in the role of Learning Assistant Support Teacher (LAST) this year and will be assisting students with achieving improved learning outcomes across years 3-6. **Mrs Michelle Greenwood** will continue to assist Kindergarten to Year 2 students in her role as a LAST teacher 3 days per week as well. We **welcome Mr Samuel Greig** to our staff this year teaching 5/6G and **Ms Alix Leo** teaching KL. A **big welcome back** too to Macca our treasured General Assistant.

Important and welcome student support

All schools have been allocated funding to support student learning to strengthen any learning weakness due to the COVID 19 2020 learning from home periods and safety restrictions limiting access to student support networks. The government and department have committed \$337 million for this program across all schools. Our school has been fortunate to be able to put 2 teachers in place to track learning deficits in any students and address these through small group tutoring and class teacher support. We have 2 of our very experienced and expert teachers in Mrs Kate Lord and Mrs Lisa Mills who will fill these positions for 2021 and intensely support student learning. At present they are busy gathering data from many sources to extract the vital information needed to target students who need this learning support. The goal of course to raise achievement levels of these students and enhance optimum learning for all students through class teacher support. Mrs Lord and Mrs Mills are now both off class in this role and will be working with classes, teachers and groups of children in their daily practice. Of course this saw other teachers placed onto a different stage or a temporary engagement of a non-permanent teacher. The impact of this COVID intensive learning support will be tracked, evaluated and reported on. It is such a fantastic and welcome opportunity for our school and we are as keen as mustard to get our students on track and well supported. A great addition to our school resources. For further information you can access the following website.

<https://education.nsw.gov.au/teaching-and-learning/curriculum/covid-learning-support-program>

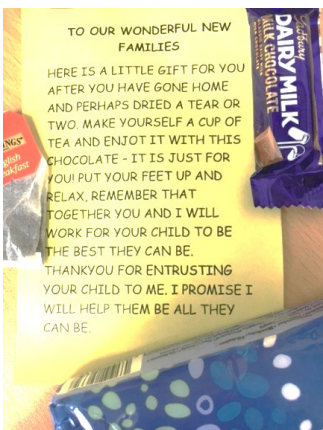
We are so proud

Congratulations to **Terrence Wu** and **Evan Chen** who were successful in gaining a placement in the Opportunity Class at Gosford Public School and **Tyler Garrett** who was successful in gaining placement in the Opportunity Class at Wyong Public School. We are sad to see them go but we wish them well for their future and are very proud to have been part of their educational journey.

Preschool

Our Seahorse Preschool group had their half day orientation on Monday and are doing their first full days on Tuesday and Wednesday. The Pelican group had their half day orientation on Thursday and their first full day on Friday. Already they are a happy, playful bunch of children who are settling in well. Our Preschool is full in numbers and looking forward to another important discovery learning year for all the children under our Early Childhood National Standards. Ms Whitney Williams and Mrs Rhonda Arnot remain as our Preschool Educators.

Kindergarten



Our new Kindergarten enrolments for 2021 worked through their Best Start assessment sessions individually from Friday 29th February, and on Monday and Tuesday 1st and 2nd February. Best Start assessments are an important tool which gives a start data base of what each child knows so that teachers can best support their learning needs as they start school and monitor their progression.

It was a big start to school for all Kindergarten children on Wednesday but they came in with smiles and were all confident, happy and ready to learn. The Kindergarten teachers gave our Kindergarten parents and carers a little care package to help them get through their child's first big day at school. It is always a big day for parents and carers when little ones start school and we know there will be a few tears shed and a few anxieties around this.

The little care package is a thoughtful support. It has all the essentials of a teabag, some tissues, a needed chocolate fix and of course some kind words to remind you that our school and their teachers will always care for your children and keep them safe whilst starting them on their very important life-long educational journey.

The teachers on Kindergarten are delighted with all the new little ones and are looking forward to making a difference for the Kindergarten classes in 2021. Our Kindergarten teachers are Mr Matt Wolski, Mrs Calindy Miller and Ms Alix Leo. Mrs Chenara Bradbury will be back 3 days a week in Term 3 to share the teaching of KM.

New class structures settling in

We have had some new enrolments and some students who have left our school and gone interstate or to other areas which has seen our numbers change a little. We have settled in new classes and will monitor this structure over the next 2 weeks before official numbers go into the Department for 2021. Given our staff changes and other staffing notifications we have taken into consideration parent requests and teacher professional judgement to place all students. If you do have any concerns about class placements we would ask you to put the concern in writing so we can consider it. Please be aware that class numbers leave us with little room to move students without moving another student to be able to place another in a class. Sometimes it is best to let children settle in for a couple of weeks and see if they cope. Change is always hard and we all know how that has affected us during these pandemic times.

Swimming Carnival

Thank you to all of our teachers who helped make our recent swimming carnival on Tuesday 2nd February such a successful event. Again it had to be run under COVID safe restrictions and we thank you for your continued support with this. Congratulations to all students who had a go, participated or went to cheer on the people in their sport house. Good on you! Congratulations to those students who will be moving through to participate at the zone carnival in a few weeks' time. Well done!

Parent Information Sessions 2021

Once again we will be limited as to what we can arrange on school grounds at present. We are following what all other schools are doing on the Peninsula and will be sending out comprehensive information booklets to all families about what your child will be doing for 2021 in their Stage or grade. We will organise face-to-face information sessions for the parents of students starting in Kindergarten this year. The Department of Education recognises that, this being the first year of school for their children, it is important to meet with Kindergarten parents so that they might feel a sense of belonging and comfort with our school. Kindergarten parents will receive detailed information about these sessions. Please look out for that. These may once again be held off site. Thank you for your patience.

What to do if you need information about your child

It is important for parents to be able to obtain information about their child regarding their academic progress and social interactions with others at school. The very first port of call should be your child's teacher. Your child's teacher knows your child well, they know where they are up to academically, they know how you can best support them at home, and they know if your child has come across the radar of the school's discipline code. Teachers cannot be accessed during times they are face-to-face teaching your child's class. They have a duty of care not only to your child but to the many other children in their class. It is extremely important you do not expect them to communicate with you at this time. Teaching time is very valuable learning time for your child. Making an appointment where you and your child's teacher can sit in a quiet place and discuss your child needs will produce a much better outcome and is acceptable in the present circumstances. As we move into 2021 we will learn more about site access to school as the Department of Education release further updates around COVID safety requirements, but at present it is by invitation only.

Most teachers can also be contacted via the Google classroom or Class Dojo communication platforms, both of which allow parents to access to class information and the ability to message their child's teacher directly.

Teachers are more than happy to interact with parents on such platforms when they are approached in a respectful manner. It's also important to remember that teachers are only required to respond to messages while they are on-site and on duty at school. There is no expectation on the part of the school that teachers will respond to messages received after hours.

Where to take your concerns

If you have a concern that needs to go higher than your child's teacher please make an appointment to see your Stage Assistant Principal. **Preschool and Early Stage 1** – Mrs Michelle Williams, **Stage 1** (Years 1 and 2) – Mrs Michelle Young **Stage 2** (Years 3 & 4)– Ms Kath Moore (Taylor), **Stage 3** (Years 5 & 6)– Mrs Louise Rayner and Mrs Deidre Hauraki on Mondays, and **Support Unit** (Special Needs) classes – Ms Leanne Wiliame.

If there is a confidential matter or you feel you need further clarification on a concern then by all means make an appointment to discuss the concern with Mrs Buckley or Mr Betts. You know our door is always open and that as soon as possible we will be happy to meet with you or talk to you by phone. Don't let things fester and remember that second hand information may not always be true and that your child may not have all the facts. We all know how information can be stretched and things are not as they seem. Makes for a better story but leads us astray from the real truth. There is a sheet of our school rules attached to this newsletter for you to help you talk to your child about our rules at school and what behaviour is appropriate.

Mobile phone policy for students

Please be aware the school has a mobile phone policy for students and you will find a copy of this attached. Please remember we are a Primary school and it is not necessary for our students to have mobiles with them during school in class hours. The school has a very extensive communication network by land line across the school to relay messages to students and contact parent/carers when necessary. Please read the Appendix attached from our Student Wellbeing Policy.

Respect for school staff

School staff have a legal right to be free of harassment, bullying, and intimidation under the criminal law act and Work Health and Safety guidelines. Please remember to always approach staff calmly and with respect. This is their work place and procedures are in place for you to follow if you have any concerns. This includes social media sites regarding school matters. Personal comments or derogatory remarks on public sites are easily traced. Procedures are in place if staff are intimidated or harassed under the guidelines of the Inclosed Lands Protection Act 1901. If you do have concerns about staff, students or parent conduct then please bring it to the attention of the appropriate school staff to be investigated and dealt with. You may have an opinion but by putting it up on social media you are displaying inappropriate conduct as well. It is not other parent's job to investigate school wellbeing issues or to approach other parents' children to sort out school discipline concerns. What happens at school comes under the school wellbeing umbrella and will be appropriately sorted. The school has developed a policy titled Code of Conduct for Parents, Carers and Visitors. This policy was developed through consultation with all school staff and has been ratified by the P&C. A copy of the policy is attached for you. We trust that by having this policy in place everyone will be mindful of the correct procedures that are required on and around our school site here at Woy Woy Public School. The Department of Education's new policy on Complaints handling and procedures is available at these web page address.

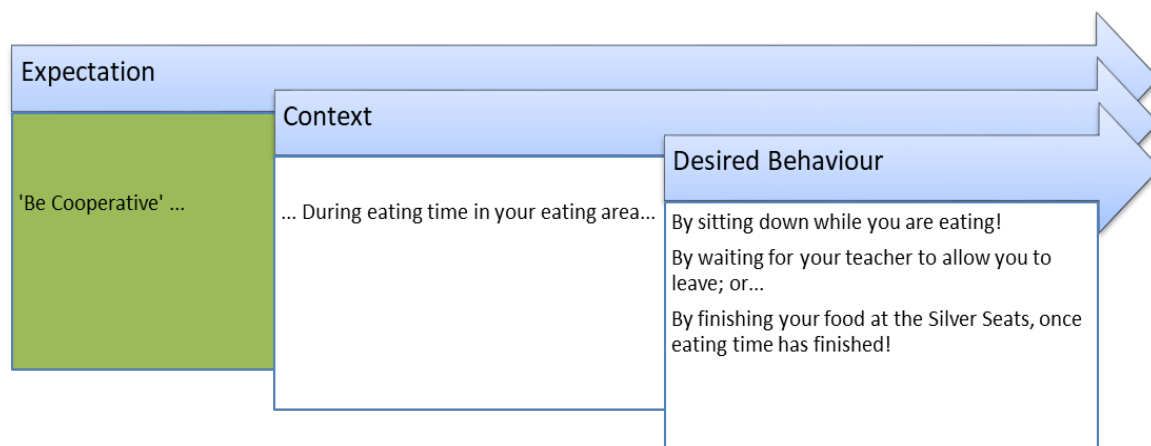
<https://education.nsw.gov.au/policy-library/policies/complaints-handling-policy?refid=285851>

[https://education.nsw.gov.au/policy-library/associated-documents/School-complaint-procedure AC-1.pdf](https://education.nsw.gov.au/policy-library/associated-documents/School-complaint-procedure_AC-1.pdf)

We look forward to a successful, productive and fun filled year here at Woy Woy Public School and as always we thank you for your continued support.

Ona Buckley and Dan Betts
Principals

Positive Behaviour for Learning (PBL) Week 3



Positive Behaviour for Learning (PBL) is a whole school approach to proactive, school-wide behaviour management. For the first two weeks of each new school year, it is expected that teachers explicitly teach three to four key school-wide expectations to their classes each week – rules that are important to establish from the 'get-go' for the smooth running of their own classrooms and to keep everybody safe and happy on the playground. These rules are as follows:

- Be Cooperative – in the classroom during class time – by putting up your hand and waiting and by using a quiet voice.
- Be Cooperative – when waiting for your teacher in your designated area at bell times – by being on time, by remaining seated and by keeping your hands and feet to yourself.
- Be Responsible – when going to the toilet during class time or at break times – by respecting other people's privacy, by respecting property in the toilet block, by staying with your buddy, by returning to class promptly.
- Be Safe – at break times in all playground areas – by staying in-bounds.
- Be Polite – When speaking to teachers – by using nice words, by using a respectful tone and by using good manners.
- Be Proud – before and after school and at break times – by wearing a Woy Woy Public School hat.

As you can see, each of the five school rules – Be Proud, Be Cooperative, Be Polite, Be Safe and Be Responsible – are covered, with specific reference to a particular context, and with expectations for desired positive behaviours clearly communicated. It is hoped that by establishing these important ground rules straight away at the beginning of the year, students will know exactly what is expected of them, and will behave accordingly. If students are able to demonstrate positive behaviour, they are rewarded with Win Bin tickets and stars on their Star Charts.

More information will be posted in each edition of the Namalata so that parents and carers are aware of weekly PBL focus areas and can discuss and reinforce the importance of the suggested positive behaviours with their children should they wish to do so. If you have any questions related to the school's PBL program or about student wellbeing policies and practices, please direct them to either myself, Ms Buckley or Mr Betts.

Brainstorm Production- Anti-bullying Information



Woy Woy Public School is committed to providing a safe, supportive and respectful teaching and learning community that promotes student wellbeing. Each year the school and P & C subsidise an anti-bullying show to strengthen our students understanding. This year all students from K- 6 will have the opportunity to attend the performance titled 'Buddies' on the 12/2/2021. If you require a replacement note they can be obtained from the front office.

As parents & carer's it is important to understand exactly what types of behaviours constitute bullying and which do not. **Bullying is repeated verbal, physical, social or psychological behaviour that is harmful and involves the misuse of power by an individual or group towards one or more persons.** Cyber bullying refers to bullying conducted by the use of information and communication technologies.

Bullying can involve humiliation, domination, intimidation, victimisation and all forms of harassment including that based on sex, race, disability, homosexuality or transgender. Bullying of any form or for any reason can have long term effects on those involved including bystanders. 'The Human Race' performance reinforced positive relationships, and provided strategies to help reduce the incidence of bullying at school and online. It is important to note that: **"Conflict or fights between equals, or single incidents/altercations are not defined as bullying."** ('Bullying: Preventing and Responding to Student Bullying in Schools Policy', NSW Department of Education, 2011). Irrespective of this distinction, the school investigates and responds to any and all incidents of conflict that are brought to the attention of members of the school staff.

Please feel free to contact your child's classroom teacher if you have any concerns or information about the mistreatment of Woy Woy Public School students, at the hands of other students. All students have the right to expect that they will spend each day in and out of the classroom free of bullying. Students therefore have the responsibility to behave in such a way that does not interfere with this right. The expectation at Woy Woy Public School is that students will not participate in violence, discrimination, harassment or intimidation.

Student Wellbeing Programs



We are excited to be able to offer the 'Top Blokes Stepping Up Mentoring Program' to Stage 3 boys this year. The program has been developed to provide a social education program specifically designed for boys aged 10-13 years. It aims to target many of the emerging issues facing boys and to develop key social and decision making skills. The Top Blokes program will commence on Tuesday 9/2/2021 and run for a period of 8 weeks.

Sparkle Girls Mentoring Program

This year we will be offering the 'Sparkle Girls Program' to Stage 2 & 3 girls. The program is designed to address many of the emerging social issues facing girls as well as to help them develop key social and decision making skills and empower them to reach their potential. This program will be run by Miss Henry and will run each week on Mondays and Tuesdays.

Focus Body and Soul Mentoring Program

Woy Woy Public School has been fortunate to secure the services of Mr Grant Hickman of 'Focus Body and Soul'. The goal of this program is to mentor students in developing mental, emotional and physical life skills; promoting confidence, communication and self esteem. If you feel as if your child would benefit from this mentoring program or any other program mentioned above please contact the office.

Our school Breakfast Club is continuing to run each Monday, Wednesday and Friday. Students are able to enjoy warm toast & fresh fruit on these days. Our staff follow strict COVID 19 food handling safety procedures and all students are served individually. We would like to thank FOOD BANK and Bakers Delight and our team of dedicated teachers for their continued support.



University of New England



Last year we teamed with The University of New England (UNE) as professional partners in their researched based program, establishing Social Workers in Schools (SWIS). This semester we continue to partner with the University of New England SWIS interns to identify and implement a range of targeted early intervention measures to deliver emotional and professional support to identified families and children. This semester our SWIS student is Miss Amy Thomas. Her role as a social worker is to help meet the needs of students, while assisting them to develop their emotional and social skills.

If you would like to discuss any of the wellbeing programs we run at Woy Woy Public School please contact Mrs Williams via the front office.

Michelle Williams
Assistant Principal
Student Wellbeing

Important Attendance Information



All students should be at school unless:

- they have a medical certificate which states that they are unable to return to school due to an ongoing medical condition
- they are currently unwell.

If your child is unwell, do not send them to school. If they are unwell at school, you or your nominated emergency contact will need to collect them immediately. Please ensure your child's contact details are up to

date. If a student is absent without a medical reason for more than three days, this will be recorded as an unauthorised absence and will be followed up by the school.

If you have any questions regarding your child's attendance at school please call the office on 43413555.

If anyone in your family returns a positive result, please contact the school immediately and all family members are to isolate for the required length of time.

*** A friendly reminder that we are still following the Department's Guidelines regarding COVID-19. If your child displays any COVID-19 symptoms they will be required to have a COVID test prior to returning to school. They will need to stay at home until results have been received and they are feeling well enough. We do kindly ask that if your child is unwell that you provide our office staff with details of symptoms.

We thank you for your co-operation in this matter ***

Guliyali Preschool News



Our Guliyali Preschoolers are settling in beautifully to their new environment. The children have enjoyed climbing the natural adventure park, visiting the WWPS library, greeting familiar faces through the fence and have already started forming positive relationships with peers in their group. We look forward to building trusting relationships with our 2021 preschoolers over the coming weeks, getting to know their passions and providing a safe and nurturing play based learning environment for them to explore and discover each day.



Whitney Williams
Preschool Teacher

Library News



Library News

Welcome to the library for 2021! The students have commenced library lessons this week and borrowing was available for all students this week. The students are aware of the responsibility of taking good care of their library books and returning them each week/ fortnight.

The first issue of Book Club for 2021 has been distributed. This catalogue is also available to browse via the LOOP app and online using the scholastic website. Please place your orders by 19th February. Continuing from last year, we are accepting online orders and payments, as well as EFTPS payments at the front office. Thank you for your understanding in this matter.

Mrs Walker

Teacher Librarian

Scholastic Book Club online: <https://www.scholastic.com.au/book-club/book-club-parents/>

Parent's/ Carer's guide to Book Club:

https://www.scholastic.com.au/media/5817/bc_guide_parent_2021_au.pdf

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Cathy Walker
 Teacher Librarian

Upcoming Events



Snack Shack News

Online ordering is available www.flexischools.com.au APP: Flexischools

Monday	8 th February	
Tuesday	9 th February	
Wednesday	10 th February	
Thursday	11 th February	Kay
Friday	12 th February	
Monday	15 th February	Pat
Tuesday	16 th February	
Wednesday	17 th February	Janet
Thursday	18 th February	Vicki
Friday	19 th February	

Birthdays bucket, we are now selling half sips, sent to the classroom to share with classmates.
 50c each, order online.

Our canteen is still looking for volunteers. Please let Anne know if you can help in any way. Many thanks.

Anne
 Canteen Supervisor

Welcome back, especially to our new Kindergarten and Pre-School Families who have just joined the Woy Woy Public School Community!

We hope all families had an enjoyable summer break and that it has been a fun start to the new school year.

We are looking forward to 2021!

Uniform Shop

Email and cash orders are delivered every Friday to your child's classroom. You can download an order form anytime from this newsletter, the school website under the Our P&C tab or printed copies are available from the front office.

***** Term 1, 2020 Uniform Shop Open *****

Every Thursday / 8:30am – 9:30am / CA Room

We will notify the community of any changes via the School Namalata, Skoolbag app and through Facebook updates.

First P&C Meeting of 2021

While it has been some time since we have held a meeting, the next general meeting will be held at **7pm, Wednesday 17 February, Staff Room, Woy Woy Public School**. We look forward to seeing familiar faces return and welcoming new families to our community. Please remember to use QR Code upon arrival as we are still following the Department of Education guidelines and restrictions. All are welcome to attend.

Membership

The annual P&C membership fee is \$2.00 and this entitles you to participate in the democratic decision making process of the Association. If you are interested, P&C Membership forms for 2021/22 are available from the school or by emailing wwpspandc@live.com.au

Completed forms and membership fee can be placed in a sealed envelope and put in the P&C blue box in the school office or better still attend a meeting and find out firsthand what is happening within the school. Members do not have to attend every meeting, however your input and ideas will be valued.

Volunteering

We can all make a difference! The P&C are always looking for volunteers to assist with services provided by the P&C. Volunteering is a great way to connect with the school and find out what is happening first hand. If you are interested in contributing in a small way and can spare some time, please contact wwpspandc@live.com.au – as little as half an hour can ease the workload of our dedicated volunteers and your child enjoys you being involved in school activities.

Josh Owens
Acting President

Messages from the Office

IMPORTANT INFORMATION

****** Unless your enquiry is a matter of urgency please restrict entry into our office area ******

Office Hours

School phones are manned from 8.30am until 3.15pm. The office window is opened at 8.30am and closed at 3.00pm however office staff are available until 3.15pm. There is a teacher on duty at the bus lines until 3.20pm.

Changes to Going Home Arrangements

Could you please ensure that your child is aware of how they will be going home in the afternoon. If these arrangements change during the day it would be appreciated if you could contact the office prior to 2.00pm to ensure that the message is passed on to your child.

Skoolbag APP and Website

You can download the WWPS Skoolbag APP to both iPhone and Android devices. Event updates and important information will be sent out via our Skoolbag APP and you can record your child's absence from school here as well. You will also find our School website at <http://www.woywoy-p.schools.nsw.edu.au/> which is regularly updated with events happening in our school. The School email address for correspondence is woywoy-p.school@det.nsw.edu.au.

Student Mobile Phones

Students who bring their mobile phone to school are asked to leave them at the office on their arrival and collect it at the end of the school day. Students are not permitted to have their phone with them during the day. It is also helpful if their name is on their phone.

Late Arrival / Early Departure

If your child is late arriving to school or needs to leave early for an appointment, a partial absence slip is to be printed at the school office and given to the classroom teacher.

Payment of Money to the School

******* EFTPOS IS AVAILABLE IN OUR OFFICE *******

Understandably, our preferred method of payment for any school costs is contactless.

Payments for any school fees or activities can be made either by credit card via the Woy Woy Public School Website (<http://www.woywoy-p.schools.nsw.edu.au>) using the 'Make a Payment' tab or for your convenience we have also installed an EFTPOS facility at the front office.



Should it be necessary for payment to be made using cash, monies should be placed in an envelope with your child's name, class and reason clearly noted. If payment is for multiple children, each must have their own envelope.

Thank you for your support in this matter.

Linda Goldsmith – School Administrative Manager

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MONDAY	TUESDAY	WEDNESDAY
6:00 - 6:45 5-10 YEARS	6:00 - 6:45 5-10 YEARS	6:00 - 6:45 5-10 YEARS
6:45 - 7:30 7-10 YEARS	6:45 - 7:30 11-12 YEARS	6:45 - 7:30 11-12 YEARS
7:30 - 8:15 8-10 YEARS	7:30 - 8:15 SENIORS	7:30 - 8:15 SENIORS
8:15 - 9:00 11-12 YEARS	8:15 - 9:00 SENIORS	8:15 - 9:00 SENIORS
9:00 - 9:45 LADIES - OPEN		

APPENDICES

Appendix A: Student Mobile Phone and Communication Devices Policy

Introduction:

As a communication device, mobile phones, when used appropriately, offer students and their parents many advantages in terms of ease of communication and a sense of personal safety. However, mobile phones have the capacity to have a negative impact on the learning environment and the safety and well-being of students. Digital music/video players are a form of entertainment which also has the capacity to have a negative and disruptive impact on the learning environment.

This policy aims to establish guidelines for the use of student mobile phones and digital music/video players within the school environment and aims to set out the responsibility of staff, parents and students.

Generally, a mobile phone is being used inappropriately if it:

- disrupts, or is likely to disrupt the learning environment or interfere with the operation of the school, or
- threatens, or is likely to threaten the safety or well-being of any person, or
- is in breach of any law.

Inappropriate use of mobile phones will include students using them to bully, intimidate or harass people through any SMS or text message, photographic, video or other data transfer system available on the phone. This type of misuse will be dealt with under the Student Welfare and Discipline Policy. Digital music/video players are not necessary at school, and inappropriate use of these devices can disrupt and distract the learning environment for students.

Guidelines for use

1. Once at school, mobile phones and digital devices must be handed into the school office.
2. If a phone rings or beeps, or a digital music/video is being used at any time whilst on school premises, it will be given to the principal. It will be turned off and kept in a secure storeroom. Parents will need to collect the device from the school.
3. Students must not lend a phone to another student for use as a phone, for text messaging, for use as a camera or video recording device. The student who owns the phone will be held responsible for its use.

Responsibility for mobile phones and digital devices:

Students bring mobile phones and/or digital music/video devices to school at their own risk. The school and school staff will not accept any responsibility for any loss or damage to mobile phones or entertainment devices, or for investigating loss or damage.

Related technology

The procedures applying to the inappropriate use and security of mobile phones, apply equally to the inappropriate use of portable computer games, iPods and similar devices.

2021 School Structure

Stage	Class	Teacher	Supervisor
Early Stage 1	Preschool	Whitney Williams / Jennifer Egan (W) / Rhonda Annot	Michelle Williams
	KBL	Chenara Bradbury / Alix Leo	Michelle Williams
	KW	Matthew Wolski	
Early Stage 1	KM	Calindy Miller	
	IV	Michelle Young / Emily Bartlett (W)	Michelle Young
	1S	Bianca Sozomenou	
Stage 1	2E	Tiffany Elliott	
	2MB	Sue McLean (F) / Jess Barnett (M,T,W,Th)	
	3/4A	Andrew Brady	Kath Moore
Stage 2	3/4B	Corrie Barrett	
	3/4HC	Jill Hunt (Th,F) / Brigitte Cooper (M,T,W)	
	3/4E	Emma Mallarky	
Stage 3	3/4M	Kath Moore	
	5/6B	Paul Betts	Louise Rayner/ Deidre Hauraki
	5/6H	Deidre Hauraki	
Disabilities	5/6RB	Louise Rayner (M,T,W) / Emily Bartlett (Th,F)	
	5/6G	Samuel Greig	
	EI	Leanne Williams / Nerida Ceaser (M,T) / Cathy Riley	Leanne Williams
Office Staff	3-6C	Donna Corda / Nerida Ceaser (F) / Donna Turner	
	K-6PG	Michelle Pathirana / Kimberley Garnett (Th, F) / Kim Martin	
	K-6W	Wayne Price / Christine Hozack	
Office Staff	K-6O	David Owens / Vicki Phipps	
	4-6G	Pete Graham / Susan Hefford	
		Ona Buckley / Dan Betts (M, F)	Ona Buckley
Other Teaching/Non-Teaching staff	Principal	Dan Betts	
	DP (Teaching & Learning)	Michelle Williams	
	AP (Student Wellbeing)	Linda Goldsmith	
Other Teaching/Non-Teaching staff	SAM – School Administrative Manager	Kath Fletcher / Sandra Tuthill / Sharon Quinlan	
	SAO – School Administrative Officers	Mark McParlane (Macca)	
	GA – General Assistant	TBA	
Other Teaching/Non-Teaching staff	School Chaplain	Montana Wood / Amy Neve (T)	
	School Counsellor	Anne Wilson	
	School Canteen Manager	Jenni Chapman	
Other Teaching/Non-Teaching staff	Itinerant Hearing Teacher	Cathy Walker / Jennifer Egan (F)	Kath Moore
	Librarian	Lina Williamson (M,T) / Emily Bartlett (M,T)	Louise Rayner / Deidre Hauraki
	SAMG – Cooking / Gardening	K-2 Tess Kleppen / 3-6 Emily Bartlett / Lina Williamson	Leanne Williams
Other Teaching/Non-Teaching staff	Relief from Face to Face Teaching	Support RFF Nerida Ceaser	Michelle Williams
	Aboriginal Early Intervention Teacher	Chloe Nebauer (T,W,Th)	Dan Betts
	Learning Assistance Support Teacher	Greg Curran / Michelle Greenwood	
Other Teaching/Non-Teaching staff	COVID Intensive Tutors	Kate Lord / Lisa Mills	
	English as an Additional Language or Dialect Teacher (EALD)	Sue McLean (M,Th)	
	School Learning Support Officers	Ajala McDonald / Jodie Tutauha / Kath Elliott / Toni Wells	Lea Williams
Other Teaching/Non-Teaching staff	School Cleaners	Lauren Gilbert / Haylee Dwyer / Samantha Henry	Broadspectrum
	Schools as Community Centre	Terry Callaghan and Greg Sillick	DEC SAAC
		Phillippa Falconer (M/T/W/Th)	





WOY WOY PUBLIC SCHOOL RULES

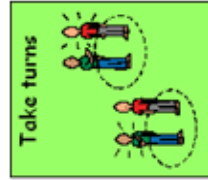
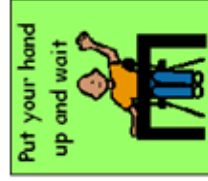
"I ASPIRE" is our motto **RESPECT** is our job



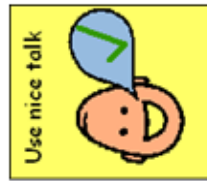
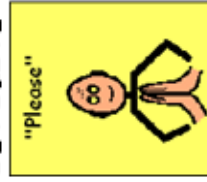
BE PROUD



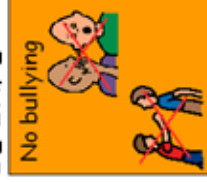
BE CO-OPERATIVE



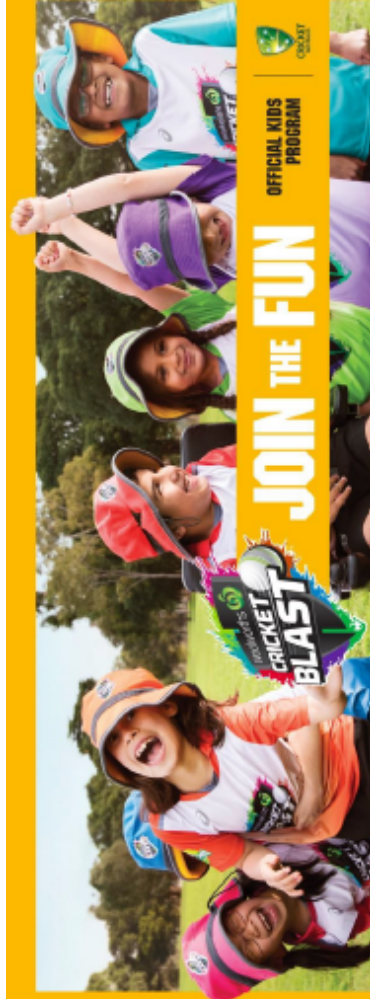
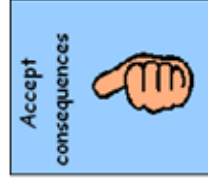
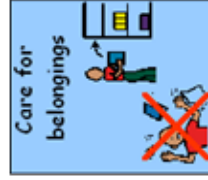
BE POLITE



BE SAFE



BE RESPONSIBLE



JOIN THE FUN

OFFICIAL KIDS PROGRAM

Dear Families,

We're excited to announce that Woy Woy PS is offering a 6 week after-school cricket program on the school oval for all students from Kindergarten through to Year 6.

Whether you are new to the sport or you have played before we would like to welcome your child to participate as this is a fun and exciting initiative to take part in, which will be run by Cricket NSW accredited coaches. Each child will learn how to ball, bat, catch and throw and participate in fun – filled cricket activities with a focus on skill and game-based activities.

Every participant will receive a pack including a draw string bag, cricket ball and a drink bottle.

Program Details

60-minute sessions (3pm till 4pm)

Dates – Commencing on Tuesday 23rd February and continuing every Tuesday afternoon for 6 consecutive weeks on the school oval

Cost - \$40 for each participant

Children to wear runners, a cap/hat and bring a drink bottle

How to register

To register, visit playcricket.com.au and search for Woy Woy (without entering an age). Then under Woy Woy Public School, click on Pop Up Program and follow the prompts to register.

If you have any questions, please contact me via the details below.

Kind Regards,



CRICKET NSW

MATTHEW WILLIAMS | Participation Officer - Greater Hunter (Gosford)
M: +61 478 285 757 | T: +61 2 8302 6448 | E: matthew.williams@cricketnsw.com.au
W: www.cricketnsw.com.au | A: 204 Turton Road, Broadmeadow NSW 2292
MyCricket Support Hotline: 1800-CRICKET

Sunsmart Snippet

Slip on protective clothing



Clothing is an easy way to create a barrier to UV

Choose clothing that:

- Covers as much skin as possible
- Is made of tightly woven fabric
- Is a dark colour.

www.sunsmartnsw.com.au

Nutrition Snippet

BACK TO SCHOOL GUIDE

Kids will take around 200 packed lunches to school each year!



Check out our [top tips for packing a healthy lunch box](#) to make your job a bit easier!

healthylunchbox.com.au

Nutrition Snippet

DRINK WATER.



Water is the best choice
for kids.

Try it fresh or frozen
or with added slices
of cucumber.

healthy lunchbox.com.au



Cancer Council
Healthy Lunch Box

Nutrition Snippet

Pack a food safe lunch box



Check out our [blog](#) for all you need know.

TIP: Freeze a bottle of water overnight, add to the lunch box in the morning to keep food cold.

For other tips and more visit:
healthy lunchbox.com.au



Cancer Council
Healthy Lunch Box

WOULD
YOU LIKE
TO PLAY
NETBALL
IN 2021?

TKT Ocean

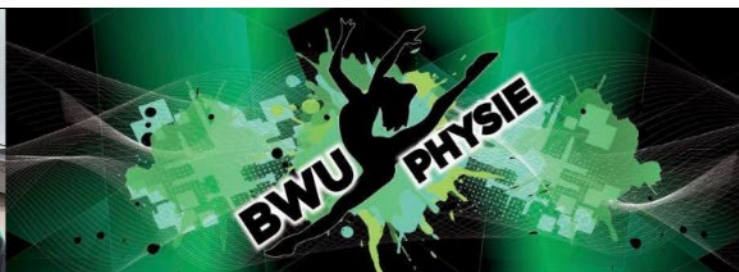
Beach Netball Club is based at Ettalong Beach. Netball is for girls of all ages and ability (5+ year to seniors).

Registration day is at Everglades Country Club Woy Woy on the 30th Jan & 6th of February from 10am – 2pm.

Online registration opens 1st Jan 2021.

If you have any questions or enquires please send us a message on Facebook or call Joanne on 0403482804 or Megan on 0411819367.

Do not forget to like us on Facebook for more updates!



Physie and Dance at Ettalong is back for 2021

CLASSES FROM 3 YEARS TO LADIES

All Classes \$5

ACTIVE KIDS AND CREATIVE KIDS PROVIDERS

Open Day - Monday 8th February 2021

Contact Fiona on 0401769985 for more information





MEMBERSHIP FORM 2021/22

PLEASE PRINT CLEARLY IN BLACK OR BLUE PEN. RETURN COMPLETED FORM AND MEMBERSHIP FEE TO P&C SECRETARY AT A MEETING OR VIA SCHOOL OFFICE

This application is for (please tick)

☐ membership renewal

☐ new membership

First Name

Family Name

Address

Suburb/Town

State

Postcode

Mobile

Alternative No. (if applicable)

Email address (for sending minutes and updates)

@

I am Woy Woy Public School (please tick category)

☐ parent/caregiver/guardian of students enrolled at WWPS

☐ DoE staff member of WWPS

☐ an interested citizen within the Woy Woy Public School's community

I hereby apply for Membership of Woy Woy Public School P&C Association and agree to be bound by the Constitution, Rules and By-Laws of the Association.

The Annual Membership Fee of \$2.00 is payable with this application and entitles you to full voting rights.

Should you choose not to pay the membership fee, you can still participate as an observer and are unable to vote or hold office.

If this is a new application, full voting rights become effective after the close of the next General Meeting following the submission and acceptance of this application. If paid before the close of an Annual General Meeting, full voting rights become effective at the next General Meeting.

Do you have any skills/talents you can offer the P&C if requested? (please tick)

☐ Yes ☐ No

If "Yes", please specify

I have completed the Working with Children Check (WWCC) requirements with WWPS? (please tick)

☐ Yes ☐ No

I have signed Woy Woy Public School P&C Association's Code of Conduct? (please tick)

☐ Yes ☐ No

Printed Name of Applicant

Signature of Applicant

Date

WWPS P&C ADMINISTRATIVE USE ONLY			
<input type="checkbox"/> Fee paid \$	<input type="checkbox"/> Receipt No	Date Banked	
Treasurer's Signature		Date	
<input type="checkbox"/> Renewal	<input type="checkbox"/> New	<input type="checkbox"/> Eligible	<input type="checkbox"/> Contacts Given
Voting rights effective from		Date Received	
Secretary's Signature		Date Processed into Register	
		Date	

2021 GOALS

Little Thinkers Woy Woy

A fun and interactive group for 4-5 year olds starting school in 2022 or 2023. A great preschool program to give your little one the best transition to big school! Learn sounds, numbers and cognitive thinking!

FREE

Tuesdays 11am-12pm

Register: www.ccsacc.com/Woy-Woy

0477 317862



Working with Children

The Woy Woy Public School P&C Association adheres to the government's Working with Children Check legislation and relevant procedures.

Conflict of Interest

- P&C Association members must declare interests which conflict, either perceived or actual, with your P&C Association duties and activities.
- A conflict of interest may include, but is not limited to, an expressed personal value or belief, professional ethics, personal or professional relationships, financial or proprietary interests

Confidentiality

- Personal information about a member should not be disclosed without the consent of the member or there is a lawful authority for its disclosure
- Documents and information of the P&C Association should be placed in secure locations where possible and sensitive information should not be distributed without the President's consent.

Grievances, Complaints and Procedures

Breaches of this Code of Conduct or other policies of the P&C Association will be addressed by way of the Grievances, complaints and procedures policy. Violations may result in removal from the Woy Woy Public School P&C Association.

Woy Woy Public School P&C Association members should familiarise themselves with this Code of Conduct and endeavour to ensure that its principles are observed at all times.

I have read and understood the contents of this Code of Conduct and by signing this document acknowledge that I will comply with its content to ensure that its principles are observed.

Printed Name of Member _____

Signature of Member _____

Date _____

CODE OF CONDUCT 2020

The Code of Conduct applies to all financial members, volunteers, and employees of WWPS P&C Association while undertaking any role or activity related to the WWPS P&C Association.

The Principles

The Code of Conduct is based on the following fundamental ethical principles:

Respect for the Law

Woy Woy Public School P&C Association members, in common with all citizens, are under the jurisdiction of the laws of the State and the Commonwealth and are obliged to observe such laws.

Respect for all Persons

Woy Woy Public School P&C Association members are expected to treat students, school staff, and all members of the community equitably with dignity and respect. This involves, but is not limited to, the following:

- Tolerance of the views held by others which are different from your own
- Courtesy and responsiveness in dealing with others
- Fairness in supervising and dealing with other members
- Making decisions that are procedurally fair to all people according to the principles of natural justice
- Not discriminating on grounds such as gender, sexual orientation, race, ability, cultural background, religious status, marital status, age or political conviction
- An awareness and respect for cultural difference
- Engaging in rational debate allowing for alternative points of view to be expressed
- Not engaging in behaviour that might reasonably be perceived as harassment, bullying or intimidation

Integrity

Woy Woy Public School P&C Association members should be honest in carrying out their duties and avoid conflicts between their private interests and their P&C responsibilities with respect to:

- Personal relationships
- Financial relationships
- Receipt of gifts
- Outside work
- Use of confidential information obtained in the course of P&C duties
- External activities and public comment

Diligence

Woy Woy Public School P&C Association members should carry out their duties in a professional and conscientious manner. This involves:

- Carrying out official decisions and policies faithfully and impartially
- Seeking to attain the highest possible standards of performance
- Exercising care for others in P&C related activities
- Ensuring outside interests do not interfere with a P&C member's duties or responsibilities
- Adhering to professional codes of conduct where applicable being encouraged to report fraud or corrupt conduct to an office bearing executive of the P&C and/or external authorities



Purchasing from the Way Woy Public School Uniform Shop

Option 1 Email the order direct (preferred method for faster delivery)

1. Email wwpsuniforms@outlook.com Request item, size and quantity plus child's name and class
2. Invoice is emailed to you with payment options of Credit Card or Direct Deposit
3. Once money cleared delivery of stock to the classroom

Option 2 Fill in an order form and leave at the office

1. Invoice is emailed to you with payment options of Credit card or Direct Deposit
2. If paying cash, it must be CORRECT cash (this method may take an extra week)
3. Once money cleared delivery of stock to the classroom

Option 3 Buy direct from the shop

1. Opening hours are communicated via the School Newsletter, School Facebook Site and Skoolbag App.
2. EFTPOS and correct cash accepted
3. Email orders and returns/exchanges from email orders are NOT processed on open days and will not be available for pickup.

FAQ

What if I order the wrong size?

That's fine just email wwpsuniforms@outlook.com within 14 days for the uniform shop coordinator to advise the appropriate steps. Return items must be WITH TAGS ON and NOT WORN.

I only have cash how can I order?

Please note this process may take an extra week to process. Correct money with the order in a sealed envelope can be left at the office.

Will I be reminded about the shop opening times?

Yes, there will be reminders in the newsletter, on the Skoolbag App, School Official FB page Newsletter.

Refund, Exchange & Returns Policy

The Uniform Shop will accept returns and provide customers with an exchange, refund or repair where the customer can provide adequate proof of purchase by way of receipt and the following terms and conditions are followed:

- Exchanges can only be made within 14 days of purchase.
- No refund will be given for an incorrect size choice only an exchange and the item must have original tag and have not been washed and is in an "as new" condition.
- All faulty items need to be reviewed by the manufacturer before a decision is made regarding refund, repair or exchange.
- Any item to be reviewed by the manufacturer needs to be returned in a clean and freshly laundered condition.
- The Uniform Shop will not hand out replacement items until the manufacturer has decided on repair, refund or exchange. This process may take several weeks.
- All decisions will be notified to the customer.
- The Uniform Shop reserves the right not to offer an exchange, refund or repair on items where the item fault is the result of misuse, neglect or incorrect washing instructions of the item.
- The Uniform Shop reserves the right to assess the condition and age of returned goods prior to providing a repair, refund or exchange. This may result in repair, refund or exchange being refused.
- If a refund is granted, the refund will be issued using the original payment method.

Second Hand Items

There will be NO exchanges or refunds on any items purchased second hand at the Way Woy Public School P&C Uniform Shop.



WAY WOY PUBLIC SCHOOL P&C UNIFORM ORDER FORM

wwpsuniforms@outlook.com

PLEASE DO NOT PAY VIA THE ONLINE SCHOOL PAYMENT SYSTEM

ITEM	AVAILABLE SIZES	PRICE	SIZE	QTY	TOTAL
SKY BLUE Short Sleeve Polo <i>Special Order (Adult sizing)</i>	4 / 6 / 8 / 10 / 12 / 14 / 16	\$ 26.00			
	S / M / L / XL	\$ 27.00			
Shorts	4 / 6 / 8 / 10 / 12 / 14 / 16	\$ 21.00			
Cargo Shorts	4 / 6 / 8 / 10 / 12 / 14 / 16	\$ 21.00			
Cargo Pants	4 / 6 / 8 / 10 / 12 / 14 / 16	\$ 24.00			
WWPS Fleecy Jacket <i>Special Order (Adult sizing)</i>	4 / 6 / 8 / 10 / 12 / 14 / 16	\$ 25.00			
	S / M / L	\$ 30.00			
WWPS Fleecy Jumper <i>Special Order (Adult sizing)</i>	4 / 6 / 8 / 10 / 12 / 14 / 16	\$ 25.00			
	S / M / L	\$ 30.00			
SPORTS UNIFORM					
YELLOW "DAVIS" (A-F) Sports Polo <i>Special Order (Adult sizing)</i>	4 / 6 / 8 / 10 / 12 / 14 / 16	\$ 26.00			
	S / M / L / XL	\$ 27.00			
RED "SCOTT" (G-M) - Sports Polo <i>Special Order (Adult sizing)</i>	4 / 6 / 8 / 10 / 12 / 14 / 16	\$ 26.00			
	S / M / L / XL	\$ 27.00			
GREEN "WEBB" (N-Z) - Sports Polo <i>Special Order (Adult sizing)</i>	4 / 6 / 8 / 10 / 12 / 14 / 16	\$ 26.00			
	S / M / L / XL	\$ 27.00			
WWPS Unisex Sports Shorts <i>Special Order (Adult sizing)</i>	4 / 6 / 8 / 10 / 12 / 14 / 16	\$ 19.00			
	S / M / L / XL	\$ 21.00			
WWPS Sports Jacket <i>Special Order (Adult sizing)</i>	4 / 6 / 8 / 10 / 12 / 14 / 16	\$ 42.00			
	S / M / L / XL	\$ 45.00			
ACCESSORIES					
WWPS Bucket Hats (older style)	Small / Large	\$ 13.00			
WWPS Bucket Hats (new style)	S/M or M/L	\$ 13.00			
Swim/Sports Eco Bag	One Size	\$ 13.00			
WWPS Mighty Tuff Backpack	24 L (Lifetime Warranty)	\$ 50.00			
DISCONTINUED STOCK ** CLEARANCE ITEMS ** LIMITED AVAILABILITY					
Summer Tunic	4 / 8 / 12 / 14	\$ 26.00			
Winter Tunic	4 / 8 / 10 / 12 / 14 / 16	\$ 26.00			
Prices are subject to change without notice					TOTAL

Child's Name:

Class:

Parent/Guardian Name:

Phone:

Email Address for Invoice

PAYMENT OPTIONS

PLEASE DO NOT PAY VIA THE SCHOOL ONLINE PAYMENT SYSTEM

Payment is accepted via direct deposit, credit card, EFTPOS or cash.
Please refer to the back of this form for ordering and payment options

DIRECT DEPOSIT Direct Deposit payments can be made using the following banking details:
Account Name: WWPS P&C Uniform Shop
BSB: 032-527
Account Number: 198689
Reference: Invoice Number